**Gallery and Show Protocol**

Gallery:

* Members may enter any number of art works into the gallery shop.
* A gallery intake form must be filled out when bringing in art; include title, description (if needed), and price.
* Wall art must be wired for hanging.
* Please do not attach large labels or business cards to work; gallery will attach small, uniform labels.
* Items should be removed and replaced with new art periodically.

Shows in Central Gallery:

* A member may enter up to 3 items per show. Fee is $15 for all 3.
* Art may be dropped off at the gallery the week of the show up until Friday at 1:00.
* Wall art must be wired for hanging.
* A tag with the artist's name and title of the piece should be on art, if possible.
* A gallery intake form should be filled out when bringing in art; include title, description (if needed), and price.
* Art should be suitable for viewing by children.
* No 3D art can be accepted for the Central Gallery exhibits.